

VIGNAN

INSTITUTE OF SCIENCE AND TECHNOLOGY



NACTE REG/HAS/207

P.O. Box 77594, New Bagamoyo Road, Near Mbezi Beach Area, Dar es Salaam.

JOINING INSTRUCTIONS FOR FIRST YEAR ACADEMIC YEAR 2026/2027.

Kumb. Na VIST/FM/26/0001

Tar :/...../2026

Kwa.....
.....
.....

YAH: KUCHAGULIWA KUJIUNGA NA MAFUNZO YA STASHAHADA YA TIBA YA KINYWA NA MENO KWA MWAKA WA MASOMO 2026/2027

Napenda kuchukua nafasi hii kukupongeza na kukutaarifu kwamba Taasisi ya Sayansi na Teknolojia VIGNAN imekuchagua kujiunga na mafunzo ya Stashahada yangazi ya nne (NTA Level 4) Mafunzo haya ni ya miaka mitatu (3) kwa maana ya Diploma.

Chuo kitafunguliwa tarehe **Oktoba, 2026** na unapaswa kuripoti chuoni kuanzia saa 1.30 asubuhi hadi saa 11.30 jioni. Endapo utashindwa kuripoti ndani ya wiki mbili tangu chuo kufunguliwa nafasi yako itapotea na kujazwa na muombaji mwingine.

Ili kukamilisha usajili na kupokelewa chuoni unatakiwa kufanya yafuatayo: -

- i) Kukamilisha malipo ya ada kama ilivyoainishwa katika majedwali ya gharama za mafunzo hapo chini (*Sehemu A*). Malipo haya yatafanyika kupitia benki na mitandao ya simu kwa kutumia akaunti namba utakayopewa kabla ya kuwasili chuoni. Ili kupata akaunti namba ya malipo, tafadhali wasiliana na Mhasibu wa Chuo kupitia namba ya simu **0759007776** Mwanafunzi ambaye hatalipa ada iliyoainishwa kwenye kipengele hicho hatapokelewa.
- ii) Pima afya yako katika hospitali (sio zahanati/kituo cha afya) inayotambulika na kujaziwa Fomu ya Matibabu (Medical Examination Form) kabla ya kuripoti chuoni.
- iii) Kujaza Fomu ya Uthibitisho wa Utii wa Sheria na Taratibu za Chuo utakayopewa ufikapo chuoni. Unakumbushwa kuzisoma na kuzielewa sheria zote kabla ya kusaini.
- iv) Kujaza Fomu iliyoambatishwa hapo chini inayohusu Taarifa za Wazazi/Walezi wako
- v) Kununua vifaa vyote vilivyoainishwa katika fomu hii hapo chini vitakavyokuwezesha katika mafunzo yako uwapo chuoni. Hii ni pamoja na sare za chuo.

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PART 1: CHOICE OF PROGRAMMES

In the table below, **CHOOSE** the Diploma Program you would like to study by using a tick (✓) (Tick the appropriate box below)

SL NO	COURSE	ENTRY REQUIREMENTS	PREFERENCE
1	Ordinary Diploma in Clinical Medicine (Three years)	Holders of Certificate of Secondary Education Examination (CSEE) with four (4) Passes in non-Religious subjects including " D " Passes in Physics, Biology and Chemistry.	
2	Ordinary Diploma in Pharmaceutical Sciences (Three years)	Holders of Certificate of Secondary Education Examination (CSEE) with four (4) Passes in non-religious subjects including " D " Passes in Biology and Chemistry.	
3	Ordinary Diploma in Social Work (Three years)	Holders of Certificate of Secondary Education Examination (CSEE) with four (4) Passes in non-religious subjects.	
4	Ordinary Diploma in Diagnostic Radiography (Three years)	Holders of Certificate of Secondary Education Examination (CSEE) with four (4) Passes in non-religious subjects including " D " Passes in Physics, Biology, Chemistry and Mathematics.	
5	Ordinary Diploma in Physiotherapy (Three Years)	Holders of Certificate of Secondary Education Examination (CSEE) with four (4) Passes in non-religious subjects including " D " Passes in Physics, Biology and Chemistry.	

*Paste a recent
passport size
photograph (DO NOT
staple)*

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PART 2: PERSONAL INFORMATION (*Please Write in BLOCK Letters*)

First Name		Mobile No	
Middle Name		Email ID	
Last Name		Mailing Address	
Gender			
Date of Birth			
Place of Birth		City	

PART 3: EDUCATION

O-Level School		A-Level School	
Name of School		Name of School	
Index Number		Index Number	
City		City	

Name of Primary School	
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PART 4: FINANCIAL SUPPORT

Name of Guardian/Parent			
Mailing Address			
City/Region,			
Phone Number		Email	

PART 5: HOSTEL FACILITY

Do you wish to avail the Hostel Facility - YES / NO

(If yes, request the VIST admissions office for details including Hostel application).

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PART 6: GENERAL REQUIREMENT FOR ALL PROGRAMMES

On arrival at Vignan Institute of Science and Technology, students are supposed to report to the admission office for registration, carrying along with them the following:

- a) Application form to join Vignan Institute of Science and Technology.
- b) Origin Bank Pay-in-slips for Tuition fees and other charges
- c) Dully filled-in Medical Examination Form
- d) Original Certificate of Secondary School Education (CSEE) used.
- e) Original Birth Certificate
- f) Three (3) recent colored passport size photos.
- g) T-shirt for all students – **15,000/=**
- h) Uniform payment – **100,000/=** except Social work Students.
- i) Copy of NHIF if you have or **51,000/=** for new NHIF

PART 7: PAYMENT OF TUITION FEES AND OTHER CHARGES FOR REPORTING DAY – FIRST INSTALLMENT

S/N	ITEM	AMOUNT
1.	Pharmaceutical Sciences	650,000/=
2.	Clinical medicines	700,000/=
3.	Diagnostic Radiography	700.000/=
4.	Physiotherapy	700,000/=
5.	Social work	400,000/=

NOTE; - All payment should be done through our Bank account / Lipa namba.

Bank: **DTB** (Diamond Trust Bank): **0217413001 –Vignan Institute.**

VODACOM LIPA NAMBA : **50184749 – VISTFM**

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PART 8: UNIFORMS

Uniforms will be offered at the stated price of 100,000/=.

- ❖ **Male** student will be given 2 khaki trousers (Cotton grade 3), two white shirts, one Clinical/Lab coat, and also should come with **black** leather shoes and 2 pairs white socks (Open shoes/sandals and canvas shoes are not allowed in classes).
- ❖ **Female** student will be given 2 white dresses, one Clinical/Lab coat and also should come with **black** leather shoes and 2 pairs white socks (Open shoes/sandals and canvas shoes are not allowed in classes)

PART 9: REQUIREMENTS FOR HOSTEL STUDENTS

Student should come with the following items and will sign the hostel agreement form.

S/N	ITEM	QUANTITY
1.	Bed sheet any colour	2/4
2.	Pillows	2
3.	Pillow cases	2
4.	Mosquito net	1
5.	Plastic buckets	1
6.	Towels	1
7.	Open shoes/sandals and canvas shoes for casual stay	1

PART 10: MEALS

Meals are students own expense though available at Canteen at affordable price (Students are not allowed to cook in hostels)

Chuo kina kantini ya wanafunzi: Milo yote 3 (kifungua kinywa, chakula cha mchana na chakula cha jioni) hutolewa kwa wanafunzi wa hosteli na wasiokuwa wa hostel kwa bei nafuu kuanzia 500/= kwa kifungua kinywa na 1500/= kwa chakula cha mchana na jioni ,bei nafuu. Aidha mwanafunzi anaruhusiwa kulipia kwa mwezi mmoja ama zaidi.

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PART 11: FEES STRUCTURE FOR NTA LEVEL 4 STUDENTS 2026/27

DIPLOMA IN CLINICAL MEDICINE, PHARMACEUTICAL SCIENCES & SOCIAL WORK

Table 1: Description of Tuition Fee

S/N	PROGRAMME	TUITION FEE (TSH)
i	Clinical Medicine (Every Year)	1,700,000
ii	Diagnostic Radiography (Every Year)	1,700,000
iii	Physiotherapy (Every Year)	1,700,000
iv	Pharmaceutical Science (Every Year)	1,600,000
v	Social Work (Every Year)	900,000

Table 2: Operational (Other) Costs

S/N	DESCRIPTION	OPERATIONAL COST (TSH)
i	Admission and Registration Fee (All Courses paid Once at Joining)	75,000
ii	Quality Assurance for NACTVET (Paid every academic year)	15,000
iii	Identity Card (All courses paid once at Joining)	10,000
iv	Student Union VISTSO (All Courses paid every academic year)	20,000
v	Caution Fee (All courses paid every academic year)	80,000
vi	Stationary Fee (All courses paid every academic year)	150,000 / 100,000
vii	Examination Fee (All courses paid every academic year)	350,000 / 200,000
	Total	700,000 / 500,000

Table3: Practical/Rotation or Field Cost

S/N	COURSE DESCRIPTION	PRATICAL FEE (TSH)
i	Clinical Medicine	400,000
ii	Diagnostic Radiography	400,000
iii	Physiotherapy	400,000
iv	Pharmaceutical Science	300,000
v	Social Work	200,000

- Above fee applies to ALL local (TANZANIAN) students. Foreign students must pay 2000 USD per year (All inclusive). Pay in FULL or TWO equal (1000 USD) installments at the beginning of each semester.

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Table 4: INSTALLMENTS PAYMENT SCHEDULE:

DESCRIPTION	1st Installment	2nd Installment	3rd Installment	4th Installment
	Reporting day	2nd January	1st April	1st June
Clinical Medicine	700,000/-	700,000/-	700,000/-	700,000/-
Diagnostic Radiography	700,000/-	700,000/-	700,000/-	700,000/-
Physiotherapy	700,000/-	700,000/-	700,000/-	700,000/-
Pharmaceutical Science	650,000/-	650,000/-	650,000/-	650,000/-
Social Work	400,000/-	400,000/-	400,000/-	400,000/-

- All payments shall be paid directly to VIST Bank Account, Dar es Salaam

Bank Name: DIAMOND TRUST BANK (DTB)
Account Name: VIGNAN INSTITUTE OF SCIENCE AND TECHNOLOGY
Account Number: 0217413001

MPESA LIPA NUMBER: 50184749 (VISTFM)

- **ALL PAYMENTS MADE TO THE COLLEGE ARE NON –REFUNDABLE**, please make proper decisions before effecting any payment.
- The Institute management reserves the right to change the fees structure at the end of each academic year.
- No services at the Institute will be accessed by any student unless full payment of installment package has been completed.
- Laboratory fee is meant for conducting practical at VIST Campus laboratories as per curriculum requirements.
- Field Work Fee is meant to meet all operational costs associated with supervision by the Institute staff; and applicable for health facility fee.
- The Institute will organize health facilities for conducting clinical practice.
- Students must incur their own logistical costs like transportation, equipment for clinical training, stationery, meals and accommodation during practice work.
- Fieldwork practice will be conducted post module sessions and off campus.
- Students selected to the Diagnostic Radiography and Physiotherapy courses are eligible to obtain financial support through the Higher Education Load Board (HESLB) and may contact the loan officer for more details and assistance.

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PART 12: STUDENT'S DECLARATION VS INSTITUTION INSTRUCTIONS.

ALL PAYMENTS TO THE VIGNAN INSTITUTE OF SCIENCE AND TECHNOLOGY (VIST) ARE NON –REFUNDABLE, please make proper decisions before effecting any payment.

- The Institute management reserves the right to change the fees structure at the end of each academic year.
- No services at the Institute will be accessed by any student unless full payment of installment package has been completed.
- Laboratory fee is meant for conducting practical at VIST Campus laboratories as per curriculum requirements.
- Field Work Fee is meant to meet all operational costs associated to supervision by VIST; and whenever applicable for health facility fee. The Institute will support to organize health facilities for conducting clinical practice. This cost is NOT meant to meet any costs associated to students. Students must incur their own logistical costs like transport, equipment for clinical training, stationery, meals and accommodation during practice work. Fieldwork practice will be conducted post module sessions and off campus.

DECLARATION

I do hereby confirm that

- The Information I have read and filled in this join instruction form is true and correct
- I shall notify the Institute immediately of any changes in the filled information
- I shall comply with the Students By-Laws of which I have been given a copy; and I shall pay in full the Institute fees due at the beginning of every academic Year / Semester

Student signature_____Date_____

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PART 13 : FOR OFFICE USE ONLY

Documents required to be submitted:

1. Three recent passport size photographs.
2. Certified copies of certificates and transcripts.
3. Dully filled-in Medical Examination Form

For Office Use only		
Date of Application Received		
Application Fee ☐ Paid ☐ Not Paid	Receipt No: _____ Date _____	
Application Status ☐ Complete ☐ Incomplete		
Admission Status ☐ Offered ☐ Not Offered ☐ Under consideration		
If not offered/ under consideration reason _____		

Registration No: _____		
Signature of Admission Officer _____		
Verified by: _____		
Signature _____		
Date: _____		

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MEDICAL EXAMINATION CERTIFICATE FORM

Name _____ Age _____ Sex _____
Height _____ Weight _____ Address _____ Past
History _____ Family History _____

PHYSICAL EXAMINATION

- 1) **Vision:**
i. RT eye _____ ii. LT eye _____
- 2) **Respiratory System:**
i. ENT _____ ii. Chest _____ iii. Lungs _____ iv. Chest X-ray _____
- 3) **Cardiovascular System:**
i. BP _____ ii. Pulse rate _____ iii. Heart _____
- 4) **Digestive:**
i. Liver _____ ii. Spleen _____
- 5) **Central nervous system**
i. Reflexes _____
- 6) **Urinary Track System**
i. Kidney _____ ii. Bladder _____

Has the candidate been treated for psychological or nervous illness _____ has the candidate been successfully vaccinated _____

LABORATORY ANALYSIS

URINE	-	Microscopy	_____	Pregnancy Test	_____
	-	Multistix	_____	Serology	_____
STOOL	-	Microscopy	_____	Khan Test	_____
BLOOD	-	HGB	_____	Widal Test	_____
	-	ESR	_____	ELISA Test	_____
	-	WBC-Total	_____	TB Test	_____
	-	Differential	_____	RBC	_____
	-	Platelets	_____	Blood Group	_____

I certify that I have examined the above patient and consider that he/she is physically and mentally fit/unit for student/travel/Abroad/Employment.

Doctor's Name _____ Doctor's Signature _____

Department _____ Date _____ Seal _____